

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Member for Commercial Strategy, Human Resources and Performance Decision Day held remotely on Wednesday, 17th March, 2021

1. **PROPERTY SERVICES COMMERCIAL DECISIONS REPORT**
2. **ELECTRIC VEHICLE PURCHASING STRATEGY**
3. **MANAGING HAMPSHIRE'S BUILT ESTATE**
4. **RURAL COMMUNITIES FUND – NEW FOREST AGRICULTURAL SHOW SOCIETY**
5. **BUSINESS SERVICES GROUP – BUSINESS PLANS 2021/22**
6. **PROPERTY SERVICES ASSET DECISIONS**

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Item 1

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	17 March 2021
Title:	Property Services Commercial Decisions Report
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 0370 779 8845 **Email:** steve.clow@hants.gov.uk

1. The decisions:

- 1.1 That the Executive Member for Commercial Strategy, Human Resources and Performance:
- 1.2 Approve a contract is let with Laser (Kent County Council's public buying organisation) for the period 2021 – 2026 with an estimated total value of circa 15m.
- 1.3 Approve that the procurement will include Hampshire County Council and Partners as well as any other interested Local Authorities.

2. Reasons for the decision:

- 2.1 HCC ran a tender via the Laser Water Supply Framework in 2018 leading to the award of a Water Supply and Wastewater contract to Business Stream for an initial term of 3-year expiring in September 2021.
- 2.2 Several Local Authorities have since expressed an interest in joining HCC's arrangement, whilst Laser is currently procuring a new Framework to further enhance the existing Framework expiring in July 2021.
- 2.3 The intention is to run a compliant tender using the new Laser Framework in Q3 2021 to drive further benefits and aggregate the spend with other interested Local Authorities (currently includes New Forest District Council,

Test Valley Borough Council, Winchester City Council, Havant Borough Council and East Hampshire District Council).

2.4 The current annual spend is in the order of £2.5m per annum for Hampshire County Council and partners (Hampshire Constabulary and Hampshire Fire and Rescue Service (HFRS)). The addition of other Local Authorities' partners will increase the total spend.

3. Other options considered and rejected:

3.1 None

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

17 March 2021

**Councillor Stephen Reid
Executive Member for Commercial Strategy, Human
Resources and Performance**

Item 2

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	17 March 2021
Title:	Electric Vehicle Purchasing Strategy
Report From:	Director of Culture, Communities and Business Services

Contact name: Andrew Ellis

Tel: 03707 791447

Email: Andrew.ellis@hants.gov.uk

1. The decisions:

- 1.1 That the Executive Member for Commercial Strategy, Human Resources and Performance:
- 1.2 Approves the policy for Electric Vehicles to be the default purchase choice across the County Council for all eligible vehicles (i.e. vehicles for which there is a viable EV option available from the market).
- 1.3 Approves that a business case setting out the business requirements, and Departmental Management Team approval, would be required for the purchase of a fossil fuelled vehicle, where an EV option is available.

2 Reasons for the decision:

- 2.1 The County Council's declaration of a Climate Emergency on 7 June 2019 reinforced its commitment to tackling climate change through reducing carbon emissions and reflects the work previously undertaken through the Hampshire 2050 Commission.
- 2.2 The County Council reports on Greenhouse Gas (GHG) emissions from its fleet vehicles and other business travel (grey fleet mileage). Therefore, it is necessary to address these emissions to meet its stated target of net zero emissions by 2050.

2.3 With nearly 8% of all UK vehicle sales now being pure EVs, it is appropriate that the County Council addresses its own fleet, to be consistent with its stated climate change targets.

2.4 The transition to EVs would be phased over a period of 7 years to 2028, with diesel vehicles only being replaced at the end of their lifecycle, thus ensuring the County Council avoids any unnecessary expenditure. Ongoing vehicle requirements continue to be kept under review.

2.5 The benefits of EVs are principally in their significantly reduced tailpipe emissions, compared with fossil fuelled vehicles, thus reducing the County Council's GHG emissions and contributing to better air quality. Additionally, since the County Council transitioned to renewable energy for its electricity, all EVs charged at County Council charge points, will also be reducing indirect GHG emissions, through their use of renewable energy.

3. Other options considered and rejected:

3.1 None

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

17 March 2021

**Councillor Stephen Reid
Executive Member for Commercial Strategy, Human
Resources and Performance**

Item 3

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	17 March 2021
Title:	Managing Hampshire's Built Estate
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 0370 779 8845 **Email:** steve.clow@hants.gov.uk

1. The decisions:

1.1 That the Executive Member for Commercial Strategy, Human Resources and Performance:

1.2 Notes the projected 2020/21 outturn position for the repairs and maintenance budgets and the provisional funding allocations for 2021/22.

1.3 Approves the carry forward of the unexpended balance of the 2020/21 repairs and maintenance budgets to 2021/22 to meet the commitments made against these budgets.

1.4 Approves the high level allocation of the 2021/22 repairs and maintenance budgets for the corporate and schools' estates as set out in the report, to address the priorities for health and safety, compliance, condition and business continuity.

1.4 Notes that the £2.8m Public Sector Decarbonisation Scheme bid for a programme of improvements to boiler controls has now been confirmed as successful and this funding will be added to the 2020/21 capital programme as approved by the County Council on 25 February 2021.

1.5 Approves the project appraisals set out in Appendix 1 for the following capital projects, which are included in the CCBS capital programme for 2021/22:

- Crookhorn College SCOLA recladding (Goodwood Block) £1,398,000

• Hart Plain Junior School – SCOLA recladding	£873, 750
• Nightingale Primary School – SCOLA recladding	£1,514,500
• Samuel Cody Sports College – Roof upgrade	£291,250
• St John the Baptist Primary – Timber window replacement	£291,250
• Cranbourne School – SCOLA recladding (E Block)	£1,805,750
• Henry Beaufort School – SCOLA recladding (S Block)	£1,805,750
• Hiltingbury Junior School – SCOLA recladding	£1,545,955
• Horndean College – Boiler replacement	£291,250
• Portchester Community School – science laboratory refurbishment	£407,750
• Portchester Community School – Boiler improvements	£262,125
• Red Barn Primary School – asbestos rood upgrade (Phase 2)	£700,000
• The Vyne Community School – Replacement windows and re-roofing	£256,300
• The Vyne Community School – Boiler efficiency improvements	£262,125
• Warblington Schools – listed block recladding	£2,501,255
• Wavell School – boiler replacement	£291,250
• Anton Junior School – Refurbishment works	£300,000
• Crestwood Community Schools – Science laboratory refurbishment	£419,400
• Public Sector Decarbonisation Scheme – Improvement of boiler controls	£2,785,643

1.6 Notes that the detailed programmes of works within each budget allocation will be approved by the Director of Culture, Communities and Business Services under Chief Officer financial delegations.

2. Reasons for the decision:

- 2.1 Hampshire County Council has one of the largest local authority led building maintenance programmes nationally. This report identifies in the region of £42million of new investment for the repair and maintenance of corporate and school buildings in Hampshire in 2021/22. When combined with carry forward of funding and projects from 2020/21, the total value of the anticipated programme is around £62 million.
- 2.2 Funding for repairs and maintenance has been boosted by the allocation of an additional £8 million of schools condition allocation (SCA) grant in August 2020 and a further £4 million of corporate funding to address the highest repairs and maintenance priorities in the Adult Health and Care (AHC) portfolio and wider corporate estate.
- 2.3 Grant funding secured from the government's Public Sector De-carbonisation Scheme (PSDS) will see in excess of £32 million invested in energy saving measures across both the corporate and schools' estates to reduce carbon emissions in support of the County Council's climate change strategy and its declaration of a Climate Emergency. This investment will also deliver improvements in building condition and a reduction in health and safety risks across the estate.
- 2.4 Repairs and maintenance funding continues to be allocated to the highest priority works to ensure that the built estate is maintained in a safe, compliant and operationally effective condition to support the delivery of the County Council's services. High level budget allocations and individual capital schemes valued at £250,000 or more have been identified for 2021/22 and project appraisals are brought forward for approval in this report together with project appraisals for the named capital schemes included in the CCBS capital programme approved in January 2021. The detailed programmes of work to be delivered within the budget allocations will be approved under Chief Officer delegations and will be adjusted to match the confirmed funding where necessary.
- 2.5 Despite some disruption caused by the Covid-19 pandemic, good progress has been made over the last year with the delivery of the 2020/21 repairs and maintenance programme. The programme of work identified for 2021/22 is being carefully planned and programmed to take account of the short timescales required for the delivery of the de-carbonisation programme under the terms of the grant funding and the potential operational impacts on the estate from such a significant programme of work. The positive arrival of the Decarb programme has necessitated the

reprofiling of some work to ensure the priority delivery of these projects is undertaken to meet the Governments timetable for spend of the grant. The deliberate intention of the grant was to boost the local green economy as well as deliver carbon reductions.

3. Other options considered and rejected:

3.1 None

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

17 March 2021

**Councillor Stephen Reid
Executive Member for Commercial Strategy, Human
Resources and Performance**

Item 4

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance (due to the declaration of interest declared by the Executive Member for Recreation, Heritage, Countryside and Rural Affairs)
Date:	17 March 2021
Title:	Rural Communities Fund – New Forest Agricultural Show Society
Report From:	Director of Culture, Communities and Business Services

Contact name: Jo Heath

Tel: 07545735629

Email: jo.heath@hants.gov.uk

1. The Decision:

- 1.1. That the Executive Member for Commercial Strategy, Human Resources and Performance approve £10,000 grant from the Rural Communities Fund to support the New Forest Agriculture Show Society.

2. Reasons for the decision:

- 2.1 To outline an application for funding from the Rural Communities Fund.
- 2.2. The Rural Communities Fund offers small grants to support Parish Councils, groups and organisations in rural Hampshire and small market towns. The overall priorities of the scheme are to build community resilience and encourage self-help. Applications are accepted to support one of four themes. Funding approval is sought for one application received under the 'Other' theme. The aim of this theme is to support local communities and encourage community resilience.

3. Other options considered and rejected:

- 3.1 Alternative bids were received and evaluated but were unsuccessful.

4. Conflicts of interest:

- 4.1 Conflicts of interest declared by the decision-maker: The Executive Member for Recreation, Heritage, Countryside and Rural Affairs declared an interest

in the New Forest Agricultural Show Society grant request and took no part in the discussion. Under Part 3: Chapter 2: Para 2.3 of the County Council's Constitution, the Leader agreed to depute this decision to the Executive Member for Commercial Strategy, Human Resources and Performance.

4.2 Conflicts of interest declared by other Executive Members consulted: None

5. **Dispensation granted by the Conduct Advisory Panel:** None

6. **Reason(s) for the matter being dealt with if urgent:** Not applicable

7. **Statement from the Decision Maker:**

Approved by:	Date:
----- Councillor Stephen Reid Executive Member for Commercial Strategy, Human Resources and Performance	17 March 2021
(on behalf of Councillor Edward Heron Executive Member for Recreation, Heritage, Countryside and Rural Affairs)	

Item 5

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	17 March 2021
Title:	Business Services Group – Business Plans 2021/22
Report From:	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact name: Shaun Le Picq

Tel: 03707 790482

Email: shaun.lepicq@hants.gov.uk

1. The decisions:

- 1.1 That the Executive Member for Commercial Strategy, Human Resources and Performance:
- 1.2 Approves the 2021/22 business plans for the Business Services Group.
- 1.3 Notes the planned application of funds in the accumulated surpluses as set out in paragraph 26.
- 1.4 Notes the provision of up to £3.4 million annually for the purchase of new and replacement vehicles by Hampshire Transport Management, as set aside in the County Council's Capital Programme.

2. Reasons for the decision:

- 2.1 In line with best practice, the new business plans require formal approval of the Executive Member to support the operations of the self-funding business units within the County Council's financial regulations.
- 2.3 In accordance with sound commercial practice, the business plans identify a range of efficiency, business improvement, customer retention and

business development initiatives for 2021/22, which are closely aligned to the CCBS Commercial Strategy.

2.4 The business plans also summarise some of the key achievements during 2020/21, including services provided to support the County Council's Covid-19 response and recovery and the forecast financial position for the current financial year.

3. Other options considered and rejected:

3.1 None

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

17 March 2021

**Councillor Stephen Reid
Executive Member for Commercial Strategy, Human
Resources and Performance**

Item 6

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Human Resources and Performance
Date:	17 March 2021
Title:	Property Services Asset Decisions
Report From:	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact name: Steve Clow

Tel: 0370 779 8845

Email: Steve.clow@hants.gov.uk

1. The Decisions:

1.1 That the proposed transactions shown in the schedule be approved.

1.2 That the Director of Culture, Communities and Business Services, Assistant Director – Property and Facilities be authorised to settle the detailed terms and conditions.

2. Reasons for the Decisions:

2.1 To seek approval to a series of proposed transactions which will ensure efficient and effective use of the County Council's property assets.

3. Other options considered and rejected:

3.1. Not Applicable

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel:

None

6. Any reasons for the matter being dealt with if urgent:

6.1 Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

17 March 2021

**Councillor Stephen Reid
Executive Member for Commercial Strategy, Human
Resources and Performance**